

21-03-2013

A meeting of IOAC was held under the chairmanship of the Principal Dr U.C. Mehta on dated 21.3.2013.

The following members were present in the meeting.

S.No.	Name	Signature
1.	Shishir Kumar	Scaman 21.3.2013
2.	Dr J. Sonar	Dr J. Sonar 21.3.2013
3.	Dr. G. P. Trivedi	Dr. G. P. Trivedi 21.3.2013
4.	Dr M. Sarangi	Dr M. Sarangi 21.3.2013
5.	Dr B. B. Mahato	Dr B. B. Mahato 21.3.2013
6.	Dr S. A. Arind	Dr S. A. Arind 21.3.2013
7.	Dr S. N. Paul	Dr S. N. Paul 21.3.2013
8.	Dr A. K. Belta	Dr A. K. Belta 21.3.2013
9.	Dr A. K. Mahano	Dr A. K. Mahano 21.3.2013
10.	Dr Anpita Roy	Dr Anpita Roy 21.3.2013
11.	Dr. Madhu Gupta	
12.	Dr A. S. Khalkho	Dr A. S. Khalkho 21.3.2013

The following decisions were taken.

① The minutes of the last meeting held on 8.4.2012 were confirmed in the meeting with the following observations.

② Collaboration and linkages with industries and other related organization needs to be explored further for placement and internship of students. Special

A meeting of IOAC was held under the chairmanship of the Principal ~~Dr Ranjit Singh~~ on dated 16.07.2014.

The following decisions were taken

- ① The minutes of the last meeting held on 21.3.2013 were confirmed.
- ② Vide office order dated 18.02.14 as per the revised guidelines IOAC was reconstituted as under

A. Chairman DR Ranjit Singh

B. Senior Administrative Officers

1. Prof. A. K. Malhani Prof. in charge
2. Dr. E. A. Aind Prof. in charge (Women Sch)
3. Prof. R. K. Tandia D.S.W
4. Dr. M. Sarangi (Proctor & Sec Affairs)
5. Dr. Anpita Roy (Bursar)
6. Dr. B. P. Verma (Controller Exam)
7. Dr. G. P. Verma (Co-ordinator library)
8. Dr. Nivadita Sen (Coordinator Cultural wing)
9. Dr. B. B. Mahato (Sports Committee)
10. Dr. Vinay Bharat (Co-ordinator Placement cell & Career Council)

C. Teachers







- ① Dr. Jitender Sonar

A meeting of Internal Quality Assurance cell was held under the chairmanship of the Principal Dr Ranjit Singh on dated 24.1.2017 and the following agenda were put before the members for discussion

Agenda

1. Confirmation of minutes of the last meeting.
2. NAAC Peer Team Report 2011
3. Monitoring and assessment of steps taken for academic enhancement
4. seeking suggestion for future Academic Plan of the college upto 2020
5. Preparation of next cycle of NAAC Accreditation due in sept 2017
6. Any matter with the permission of the chair

The following members were present in the meeting

1. Dr Arun Kumar Choudhary <sup>Principal</sup> 
2. Sri B. K. Sinha  <sup>Principal</sup>
3. Sri J. K. Maroo  <sup>Principal</sup>
4. Prof A. K. Malkani  <sup>Principal</sup>
5. Dr EA Arind  <sup>Principal</sup>
6. Prof G. P. Verma  <sup>Principal</sup>

7. Dr. B. P. Verma
8. Dr. J. Sonar
9. Dr. S. N. Paul
10. Dr. R. R. Das
11. Dr. Nivedita Sen
12. Dr. M. Sarangi
13. Dr. B. B. Mahlo
14. Dr. G. P. Trivedi
15. Dr. Anpita Roy
16. Dr. M. P. M. Singh
17. Prof. Shakuntla
18. Dr. Pushpa Sharan
19. Dr. R. K. Bhatta
20. Dr. Pushpa Singh
21. Dr. A. K. Khaitan
22. Prof. Mahamari
21. Dr. Jitendra Singh
22. Dr. Prakash Kumar
23. Dr. Vikash Kumar
24. Dr. Nispan Singh
25. B. K. Gupta
26. Sri Anand Kumar Pandey
27. M. G. Agarwal
28. Shrihari Kumar, member faculty Science

The following resolution were taken in the meeting.

P.T.O

(Dr. Ranjit Singh)  
Principal


















27.08.2017

A meeting of IBAC was held under the chairmanship of Principal Prof. A.K. Malkani at 1:30 PM in J.C. Bose Hall in which following members were present to discuss the agenda given below

Agenda

1. Confirmation of the minutes of the last meeting
2. Action taken report by various departments for the coming Accreditation
3. Any other matter with the permission of the chairperson.

S.N.	Name	Signature
1.	Dr. A.K. Malkani	<i>[Signature]</i> 27/8/17
2.	Prof. P.A. Achal	<i>[Signature]</i>
3.	Dr. B.P. Verma	<i>[Signature]</i>
4.	Dr. Pankaj Kumar	<i>[Signature]</i>
5.	Dr. G.D. Lal	<i>[Signature]</i> 27/8/17
6.	Dr. Meeta	<i>[Signature]</i> 27/8/17
7.	R.K. Bhavati	<i>[Signature]</i> 27/8/17
8.	G.P. Verma	<i>[Signature]</i> 27/8/17
9.	D.P. Sah	<i>[Signature]</i> 27/8/17
10.	Arpita Ray	<i>[Signature]</i> 27/8/17
11.	Dr. Pooja Chavan	<i>[Signature]</i> 27/8/17
12.	Dr. Kalawati Jaiswal	<i>[Signature]</i> 27/8/17
13.	Mrs. Sharmada	<i>[Signature]</i> 27/8/17

SN.	Name	Signature.
14.	Mrs. Saini Munda	
15.	DR. RAHALEN HORD.	 27/3/17
16.	Dr. Nivedita Sen -	
17.	Dr. Nagri Sarana	
18.	Dr. Pooja Singh	
19.	Dr. Sunniti Hazari	
20.	Dr. Indu Saha	
21.	Nagpur Saha	
22.	Dr. Niyati Kalp -	
23.	Dr. Anuja Vimal -	
24.	Anjana K. Pandey (M.A. Com) -	
25.	Dr. B.B. Mahli	
26.	Prof. Shubhakar Ajin	
27.		
28.	Dr. G.P. Tiwari	
29.	Vinay Ahawat	

### Resolutions

1. Minutes of the last meeting were confirmed.
2. It was resolved that the departmental profiles and profiles of Faculty members should be prepared by the concerned HOD and teachers and the same should be submitted to IBAE office.
3. Resolved that Departmental Seminars/Workshops and other activities should be conducted :-
4. Resolved that for should be prepared of the annual activities by respective HODs and coordinators to be shown at the end of the PDS term.
5. Resolved that process should be initiated for the autonomy.

Meeting

29.7.17

On the initiation of the State Nodal officer, RUSA Dr. S. D. Singh, a meeting of the Teachers/Member Secretary / Nodal officer of IQAC / RUSA was held today on 29.7.17 at 12.30 pm, under the Chairmanship of Principal Dr. A. N. Ojha. The following members were present in the meeting:

1. Dr. A. N. Ojha Principal 29/7/17
2. Dr. S. D. Singh State Nodal officer RUSA 29/7/17
3. Prof. A. K. Mallikani Professor Incharge IQAC 29/7/17
4. Dr. B. B. Lal Member Secretary IQAC 29/7/17
5. Dr. S. N. Paul Nodal officer RUSA 29/7/17
6. Dr. R. K. Bhatti Nodal officer RUSA 29/7/17
7. Dr. B. P. Verma JEW-NABC 29/7/17
8. Prof. Sushir Kumar (Invited Member) Secretary as expert 29/7/17
9. Dr. M. Sarangi H.C. Incharge 29/7/17
10. Sri Anubhav Chakraborty Dist. Coordinator Government Coll. 29/7/17
11. Sri A. A. K. Saha (Accounts) 29/7/17

- Agenda:
- i) To discuss the different components regarding expenditure under RUSA Plan.
  - ii) Monitoring of RUSA Plan.
  - iii) NAAC Accreditation.

The following resolutions were taken in the meeting:

- i) Resolved that under the components of RUSA Plan, the Action Plan, Prospective Plan and Vision Plan should be prepared for

Meetings





09.03.2018

A meeting of IGAC was held under the chairmanship of Principal Prof. (Dr) A. N. Gha today at 2.30 PM in the Conference Hall (Administrative Block of the college). The following members were present in the meeting :-














A. Chairman

Prof. (Dr) A. N. Gha 

B. Sr. Administrative Officers

1. Dr. E. A. Nud 
2. Dr. R. R. Jos 
3. Dr. G. P. Verma 
4. Dr. R. R. Sharma 

C. Teachers

1. Dr. Anpita Roy 
2. Dr. S. P. Tivedi 
3. Dr. Nivedita Sen 
4. Dr. A. J. Singh 
5. Dr. K. A. N. Shah Joo 
6. Dr. M. Sarangi 
7. Dr. B. B. Mahto 
8. Dr. Mahamoni Kumari 
9. Dr. Vikas Kumar 
10. Dr. Bhaksh Kumar 
11. Dr. J. K. Singh 
12. Prof. G. Mehta 
13. Anuragi Ar. Sin 

D. Member from Management

1. Dr. Ashok Kumar Choudhary 



15.03.19

A meeting of the Internal Quality Assurance Cell (IQAC) was held today on 15.03.19 at 3 p.m. under the chairmanship of Principal Dr. A. M. Ojha at Conference Hall (Administrative Building). The following members and officials were present in the meeting.

1. Chairman:

Prof. (Dr.) A. M. Ojha

*[Signature]*  
15/3/19

2. Sr. Administrative officers of the College.

1. Dr. G. P. Trivedi - Prof. Incharge (B.S.)

2. Dr. P. E. Lakra - Prof. Incharge (W.I.)

3. Prof. G. P. Verma - D.S.W.

4. Dr. R. R. Sharma - Controller of Exams.

5. Dr. B. D. Saha - Bursar

6. Dr.

*[Signature]*  
15/3/19

*[Signature]*  
15/3/19

3. Member from Management:

Prof. (Dr.) A. K. Choudhary  
H.O.D., Botany, R.D.

*[Signature]*  
15/3/19

4. Members from Local Society and Industry.

1. Sri B. K. Sinha (Retd. J.G.P.)

2. Prof. (Dr.) Sanjay Mishra (Academician)

3. Sri J. K. Maurya (Industry)

4. Prof. Shishir Kumar

*[Signature]*  
15/3/19

## Action Taken Report

2014-15

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Room No .23 to be converted in to computer lab with 50to 60 desktops with Internet connection to impart latest education to students and conduct online Test.	1. Room No .23 to be converted in to computer lab with 50t desktops with Internet connection to impart latest education to students and conduct online Test.
2. Few classes to be converted into smart classes equipped with latest teaching- learning kits.	2. conversion of classes in to smart class under process
3. Repair of Administrative Block and to seek fund from HRD, Govt. of Jharkhand for the purpose.	3. Fund received & work under process
4. Utilization of CPE fund received form UGC under 11 <sup>th</sup> Five year plan to be sent to UGC duly certified by Auditor.	4. CPE fund transfer 75 laks utilization sent ofr UGC
5. Monitoring of Academic calendar and publication of result	5. Monitoring of Academic calendar and publication of result of Mid and End Semester examination in maintain and Result published on .

<p>of Mid and End Semester examination in due time.</p> <p>6. To organize Annual Function of the college.</p> <p>7. To participation of students in Inter college Athletic and culture events organized by Ranchi university.</p> <p>8. To organize seminars and counselling session for the students for preparing them for campus placement</p> <p>9. To hold regular meetings Finance and Building Committee for infrastructure development of the college wherever it is necessary as to carry on follow up action.</p> <p>10. To organize “ Swachhta Abhiyan” in the campus as suggested by the Prime Minister of India.</p> <p>11. IQAC meeting be organized to review the academic activities of different department from time to time, particularly at the end of three months.</p> <p>12. NAAC Peer Team report be circulated among teachers and IQAC to discuss suggestion made by the Peer Team for its executions.</p> <p>13. Fashion Design Department be shifted to Boys Section and to provide 10 Desktops to facilitate the students.</p> <p>14. The Psychology department be shifted to new Building along with its Lab.</p> <p>15. purchase of Books and journals for 2014-15 session for enriching the Library.</p> <p>16. Board of Studies Meeting be held and suggestions sought for updating the Syllabus wherever, it is necessary and put up in the meeting of Academic Council for approval</p>	<p>6. Organize Annual Function of the college.</p> <p>7. participated in students in Inter college Athletic and culture events organized by Ranchi university.</p> <p>8. Organized seminars and counselling session for the students for preparing them for campus placement</p> <p>9. Held regular meetings of Finance and Building Committee for infrastructure development of the college .</p> <p>10. Organized “ Swachhta Abhiyan” in the campus as suggested by the Prime Minister of India.</p> <p>11. one meeting was organized to review the academic activities of different department .</p> <p>12. NAAC Peer Team report was circulated among teachers and IQAC discussed suggestion made by the Peer Team for its executions.</p> <p>13. Fashion Design Department shifted to Boys Section and provided 10 Desktops to facilitate the students.</p> <p>14. The Psychology department shifted to new Building along with its Lab.</p> <p>15. Purchased Books and journals for 2014-15 session for enriching the Library.</p> <p>16. Board of Studies Meeting was held and suggestions sought for updating the Syllabus wherever, it is necessary and put up in the meeting of Academic Council for approval</p>
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## 2015-16

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Four Rooms bearing No 14,15,16,17 of boy section to be converted in to smart rooms.	1. Room No .23 converted as computer lab with 50to 60 desktops with Internet connection to impart latest education to students and conduct online Test.
2. One computer lab consisting of 40 computers approximately to be established in girl section of the college .	2. Two classes to be converted into smart classes equipped with latest teaching- learning kits.
3. To construct ladies toilet in girls section of the college	3.CPE fund from received from UGC under 11 <sup>th</sup> 5 year plan used accordingly and utilization certificate submitted .
4. Repair of Administrative Block and to seek fund from HRD, Govt. of Jharkhand for the purpose.	4. Academic Calendar for the year 2015-16 was strictly followed and Mid and End Semester examination in held .
5. Monitoring of Academic calendar and publication of result of Mid and End Semester examination in due time.	5. Monitoring of Academic calendar and publication of

<p>6. To organize Annual Function of the college.</p> <p>7. To participation of students in Inter college Athletic and culture events organized by Ranchi university.</p> <p>8. To organize seminars and counselling session for the students for preparing them for campus placement</p> <p>9. To hold regular meetings Finance and Building Committee for infrastructure development of the college wherever it is necessary as to carry on follow up action.</p> <p>10. To organize “ Swachhta Abhiyan” in the campus as suggested by the Prime Minister of India.</p> <p>11. IQAC meeting be organized to review the academic activities of different department from time to time, particularly at the end of three months.</p> <p>12. To add new books and journals in the library for the year 2015-16 to upgrade the knowledge of the students.</p>	<p>result of Mid and End Semester examination were conducted in due time.</p> <p>6. Annual Function of the college was organised as proposed.</p> <p>7. As decided, Inter college Athletic and culture events were organised in the college and students participated in these events.</p> <p>8. Counselling sessions of the students were held from time to time and students were given proper directives</p> <p>9. Meetings of Finance committee and Building committee were held from time to time to cater the needs of the college so that smooth functioning may not be disturbed .</p> <p>10. “ Swachhta Abhiyan” as suggested by Hon’ble Prime Minister was carried on in college campus and staff as well as students took initiative part in it .</p> <p>11. Meeting of IQAC was held and problems were discussed. It was also observed that follow up actions were being taken up effectively and future plans were also drawn up.</p> <p>12. As per the proposal latest books and Journals were purchased for the libraries for the year 2015-16 so that the students could have latest knowledge and upgrade themselves.</p>
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Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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1. Fire safety evacuation drills have been established
  2. Computer operating systems has been upgraded from Microsoft XP to Windows 7.
  3. During the year many corporate bodies have been invited for placement drive and more than 800 students have been recruited in different organizations
  4. Natinal tours for department of geography and biotechnology have been organized for the purpose of educations
  5. Some workshops have been organized on current issues
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## 2016-17

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<b>Academic Plan</b>	
1. Monitoring of Academic calendar and publication of result of Mid and End Semester examination in due time.	1. As per the academic calendar results published on time.
2. To implement CBCS syllabus at PG & UG level courses	2. CBCS course structure implemented at PG Level in Commerce.
3. To enhance GER ratio as per the Govt of Jharkhand guidelines and University direction.	3. 2 <sup>nd</sup> shift classes started at PG level in commerce and UG level (commerce in girls section).

4. Up gradation of Laboratories.	4. Department of Physics & Zoology upgraded out of the RUSA fund.
5. Purchase Books for college library	5. about 3879 Books have added at the college 1,12,431
6. Encourage Teachers to organise and attend the national & international Seminars & Symposiums.	6. Two UGC sponsored Seminars organised by the department of Psychology & dept of Philosophy respectively
<b>Development Plan</b>	
1. To implement more use of renewable energy recourses solar power system to be installed in college campus.	1. Instalation of solar power system is in under process (a) Plan approved by the board of management (March 2017) (b) Letter send to JAREDA Govt of Jharkhand for execution the plan. (c) Solar power system has been made available to the college by authorised agency of the Govt of Jharkhand.
2. To organize " Swachhta Abhiyan" in the campus as suggested by the Prime Minister of India.	2. " Swachhta Abhiyan" as suggested by Hon <sup>ble</sup> Prime Minister was carried on in college campus and staff as well as students participated in it under NSS unit of the College.
3. Repair of Administrative Block and to seek fund from HRD, Govt. of Jharkhand for the purpose.	3. Fund received from HRD and work completed.
4. To construct old library building G plus 3	4. Project Sanctioned and Grant received from govt of Jharkhand, work under progress.
5. Procurement of RUSA fund for Developmental work.	5. Fund received from RUSA and the executed as under (a) Conversion of 6 rooms into smart class rooms. (b) Staff room in the main building converted into Examination conference cum evaluation centre. (c) Purchase of furniture and almera for various departments. (d) Purchase of 33 computers & 09 laptops. (e) Purchase of printer 14 pes. (f) Projector & project screen 04 pes. (g) UPS 14 pes.

6. Repairing of Main building boys section.	6. Work completed from RUSA fund.
7. Technological Up gradation.	7. One computer new lab established in girls section.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<p>1. Instalation of solar power system is in under process</p> <p>Plan approved by the board of management (March 2017) Letter sends to JAREDA Govt of Jharkhand for execution the plan.</p> <p>2. Repair Administrative Block work, Fund received from HRD and work completed.</p>	<p>Solar power system has been made available to the college by authorised agency of the govt of Jharkhand.</p>
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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To implement more use of renewable energy resources solar power system to be installed in college campus.	1. Installation of solar power system is in our college campus and work properly.
2. CBCS to be implemented at UG level in all regular courses.	2. CBCS pattern successfully implemented in all regular courses under UG level.
3. Purchase of Books as per CBCS Syllabus.	3. Books Purchased as per CBCS syllabus.
4. To open a Health centre in the College.	4. Health centre started in the college campus.
5. Construction of Volleyball and badminton courts in the campus	5. Badminton & Volleyball courts are under construction. (a) Separate office of Sports has been established.
6. Starting of PG Courses in Arts & Science faculty & humanities & new courses.	6. Academic council has resolved to start. (a) PG courses in Arts & Science faculty and Humanities. (b) Yoga and Fine Arts department .
7. Feedback system from the students.	7. (a) The class representatives have been selected for the purpose. (b) Groups have been formed which includes all CR (c) Meeting of CR have been organized.
8. Automation of library Administration function and Examination System.	8. Office Order given to concerned party for Automation process for Library and examination issued.
9. Make the campus eco- friendly.	9. Plantation of trees inside the College campus.
10. Water harvesting plan.	10. Liasoning group including of senior teachers & members of Academic Council have been formed for the purpose.



11. To organise Seminars and Symposium of departmental level.	11. Resolved in the Academic Council meeting in (Dec 2017) Biotech, TRL, Bengali, Physics have already conducted. <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px;">149</span>
12. ICT Cell be constituted to monitor the Automation program	12. ICT Cell constituted.
13. Promotion of Sports activities.	14. Separate office of Sports has been established.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

<ol style="list-style-type: none"> <li>1. Installation of solar power system is in our college campus and work properly.</li> <li>2. CBCS pattern successfully implemented in all regular courses under UG level.</li> <li>3. Books Purchased as per CBCS syllabus.</li> <li>4. Health centre started in the college campus.</li> <li>5. Badminton &amp; Volleyball courts are under construction. <ol style="list-style-type: none"> <li>(a) Separate office of Sports has been established.</li> </ol> </li> <li>6. Academic council has resolved to start. <ol style="list-style-type: none"> <li>(a) PG courses in Arts &amp; Science faculty and Humanities.</li> <li>(b) Yoga and Fine Arts department .</li> </ol> </li> <li>7. (a) The class representatives have been selected for the purpose. <ol style="list-style-type: none"> <li>(b) Groups have been formed which includes all CR</li> <li>(c) Meeting of CR have been organized.</li> </ol> </li> <li>8. Office Order given to concerned party for Automation process for Library and examination issued.</li> <li>9. Plantation of trees inside the College campus.</li> <li>10. Liaoning group including of senior teachers &amp; members of Academic Council have been formed for the purpose.</li> <li>11. Resolved in the Academic Council meeting in (Dec 2017) to conduct departmental seminars &amp; Department of Biotech, TRL, Bengali, Physics have conducted.</li> <li>12. ICT Cell constituted.</li> <li>13. Separate office of Sports has been established.</li> </ol>
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